

FLORENCE TOWNSHIP COUNCIL EXECUTIVE SESSION

June 14, 2006

8:00 PM

CALL TO ORDER

Council President Fratinardo called the meeting to order. President Fratinardo led the Salute to the Flag.

SUNSHINE STATEMENT

The Township Clerk read the Opening Statement: Notice of this meeting has been given in accordance with the Open Public Meetings Act. Notice was published in the Burlington County Times on January 8, 2006; given to the Register News for information; posted on the municipal bulletin board.

ROLL CALL

Present: Frank Baldorossi, Bruce Garganio, Elizabeth Ryan, Jerry Sandusky, John Fratinardo

Also Present: Mayor Michael Muchowski; Thomas Sahol, Assistant Municipal Administrator; Dante Guzzi, Township Engineer; Russell Trice, Township Water and Sewer Engineer; William John Kearns, Jr., Township Solicitor; Joy Weiler, Township Clerk

PUBLIC COMMENT

Nothing at this time.

All residents having an opportunity to be heard, MOTION by Garganio; seconded by Sandusky to close the public portion of the meeting. All ayes - motion carried.

TOWNSHIP WATER AND SEWER ENGINEER

Update: Tall Pines Development

Russell Trice, Township Water and Sewer Engineer, stated that the contractor has replaced the aprons, installed handicapped aprons and replaced sidewalk. He estimates that paving will be done in two (2) weeks.

Update: Hydrogeological Study

Mr. Trice had planned on the consultant giving a presentation this evening but Waste Management informed Administrator Brook that their hydrogeologist did not agree with some of the conclusions of the township's consultant and requested a meeting to discuss. There are some things in the report that Waste Management's consultant believes will be detrimental to the township as far as getting additional allocation. Council Member Ryan asked why Waste Management got to see the report before Council? Assistant Administrator Sahol explained that Waste Management allowed the township to use of their wells so well drillings would not have to be done on their side. He believes the two (2) hydrogeologists consulted with each other. Administrator Brook will give a more detailed report when he returns.

TOWNSHIP ENGINEER

Update on High School

Dan Guzzi, Township Engineer, reported that work is moving along and as mentioned in the past, it is approximately a month behind the original scheduled completion date. They have received some final inspections. They will be able to start moving in some furniture by the end

Florence Township Council Executive Session: 06/14/2006

of June or beginning of July. It is anticipated that school will open on time. Council Member Ryan asked if there is a contingency plan if the building is not ready for the start of school? Mr. Guzzi believes there may be a contingency plan but is not aware of what it is.

DOT Application: Roads

Mr. Guzzi provided a list of roads to Mayor and Council. The list can be added to or subtracted from. He stated that typically if the grant is received, it is approximately \$150,000. He advised that it is best to list more roads on the application; if and when funding is received, not all the roads have to be done but you cannot add a road. He stated that main roads will have a better chance of funding than secondary roads. It was decided to include the following roads on the application:

Baird Drive
Eighth Street (Chestnut Street to Walnut Street)
Schisler Drive
Pine Street (E. Third Street to E. Fifth Street)
E. Sixth Street (Broad Street to Chestnut Street)

A Resolution will be prepared for next week's meeting. There will also be a Resolution for the bike path application.

Dresner Maintenance Bond: Friendly Mini Storage

Mr. Guzzi reviewed and recommended release of the Maintenance Bond. All work has been completed. A Resolution will be prepared for next week's meeting.

Road Program: Current Estimate No. 6

Mr. Guzzi reviewed and recommended payment of Current Estimate #6. A Resolution will be prepared for next week's meeting.

CDBG: Current Estimate No. 1

Mr. Guzzi reviewed and recommended payment of Current Estimate No. 1. A Resolution will be prepared for next week's meeting. Mr. Guzzi stated that there will be some money left on the contract and a couple of the alternates can be done.

ASSISTANT ADMINISTRATOR

Credit Cards

Assistant Administrator Sahol reviewed the proposals received for accepting credit card payments. It comes down to two (2) local banks, Roebing Bank and Roma Bank. The best proposal is from Roebing Bank. They have the best interest rate and offered to waive all fees. Roma Bank has offered to reimburse 50% of the fees. Assistant Administrator Sahol and Sandra Blacker, CFO, recommend using Roebing Bank for the expansion of the credit card system as well as setting up the additional deposit accounts for Court, Construction and Township Clerk. Council Member Garganio asked if it will be set up to accept payments online? Assistant Administrator Sahol was told that an online payment option is available but has not looked into it. A Resolution authorizing the acceptance of credit card payments will be prepared for next week. A Resolution for the deposit accounts will also have to be done.

Snow Removal

Due to problems in the past, Mayor and Council would like to have something in place to prohibit snow from being placed in the streets when residents or contractors clear sidewalks and driveways. Assistant Administrator Sahol provided sample Ordinances from other municipalities. Enforcement would have to be through the Police Department. Council Member Ryan likes Lacey Township's Ordinance; it addresses throwing the snow in the streets, safety concerns and does not have the hour requirements that other Ordinances do. Mayor Muchowski stated that channel 19 could be utilized to inform the residents. Assistant Administrator Sahol will provide a Draft Ordinance for Mayor and Council to review.

Review Fuel System: Approve Payment of Estimate No. 1

Assistant Administrator Sahol reviewed and recommended payment for the new fuel system. He provided copies of the detailed report. A Resolution will be prepared for next week's meeting. In response to Council Member Garganio, Assistant Administrator Sahol explained that the Fire Department will be entering into a separate agreement from the school with the same recoup fees. With the opening of the new high school, Council Member Sandusky believes that there will be increased traffic at the pumps and asked that a log be kept showing the traffic at the pumps. Mayor Muchowski agrees and discussed the possible need for a road improvement with the increased traffic and the approved development going in across the street. Assistant Administrator Sahol stated that a report can be run from the system.

Fuel Purchase

Assistant Administrator Sahol received notice from the County today of the bid award for the purchase of fuel. The Township will save money on fuel if we leave the State contract and go with the County Cooperative Purchase. Assistant Administrator Sahol will prepare a report for Council to review.

Fences and Easements

In follow-up to last week's discussion on a policy of whether or not to allow fences in storm sewer easements where the facilities are located wholly underground, Assistant Administrator Sahol reviewed some prior zoning applications and spoke with Administrator Brook and Solicitor Kearns; they concur that it be allowed as a policy decision. He would work with Solicitor Kearns on a recording mechanism to follow the land. The homeowner will be responsible for removal and restoration of the fence in an emergency. Invasive root structures will not be permitted over the infrastructure. Mayor Muchowski discussed enforcement and penalties if it is determined that the resident's improvement caused damage to the infrastructure. Solicitor Kearns stated that can be added to the agreement, which will be recorded. Discussion followed regarding allowing fences in swales. Assistant Administrator Sahol will speak with Mr. Guzzi and report back for a future discussion.

Organizations' Availability to Use Cable TV Channel: Policy

Assistant Administrator Sahol, Mayor and Council discussed creating a policy to allow organizations in the township to utilize the cable TV channel. Various decisions will need to be made such as allowing the advertisement of fundraisers for non-profit organizations and allowing for profit companies to advertise. Assistant Administrator Sahol will check the guidelines of other municipalities.

Florence Township Council Executive Session: 06/14/2006

Mayor Muchowski asked if the parade could be aired on the cable TV channel? Assistant Administrator Sahol stated it could be. Council Member Ryan stated that it will raise the issue of televising sporting events, Council Meetings, School Board Meetings and so on. Council Member Garganio feels that the township needs to work with the school district. Discussion followed regarding taping segments of all of the Patriotic Celebration Day events and creating a 20 minute long highlight show to air on the cable channel. In the meantime, Council Member Ryan would like to discuss long-term policies with the school.

Recommendation: EMS Billing Services

Assistant Administrator Sahol reported that five (5) bid packages were picked up and only one (1) returned. Solicitor Kearns looked over the bid proposal. Mayor Muchowski and Council Member Sandusky expressed concern that only one (1) bid proposal was returned. Assistant Administrator Sahol feels that it is a good proposal based on talking to other communities. He stated that they are a reputable company and provided a list of references that includes: Mansfield Township, Gloucester Township, Cherry Hill, Pennsauken, Egg Harbor, Leona in Moorestown and Logan Township. A Resolution will be prepared for next week.

ROEBLING HISTORICAL SOCIETY/ROEBLING FIREHOUSE

Mayor Muchowski spoke with Kathy Lengel, Roebling Historical Society, regarding their offer to man one of the offices in the Roebling Firehouse and help manage the building. They are looking to store (2) tractor-trailers worth of patterns in the basement of the firehouse. Mayor Muchowski questioned whether the basement has to have fire sprinklers or not? Assistant Administrator Sahol believes there is a sprinkler requirement because it is a windowless structure. He will double check and report back. Mayor Muchowski advised Ms. Lengel that if Council is interested, a subcommittee would be formed to meet with the Roebling Historical Society to discuss an agreement.

ROEBLING CIRCLE: STATUE

Mayor Muchowski met with The Friends of Roebling, who will be putting the statue in at the Roebling Circle. He explained that there are other organizations and families that utilize the circle. Friends of Roebling provided an overview of what was discussed. Friends of Roebling have a verbal agreement with the families that have monuments at the circle to relocate them. Mayor Muchowski reached out to the President of the Roebling Historical Society to advise her that the project was beginning and the target date. The flagpole, which was contributed by the Roebling Historical Society, is the main item that is in the area of the plan for the statue. Mark outs have been requested and placement of the foundation will be looked at. Mr. Varga will install markers where they would like the foundation. Mr. Varga would like a spot light on the statue, which was not included on the plan.

REDUCE SPEED ON CEDAR LANE

Council Member Garganio stated that the letter from the Burlington County Freeholders is encouraging and an Ordinance to reduce the speed and prohibit truck traffic is needed. Solicitor Kearns will try to prepare for next week's meeting.

Florence Township Council Executive Session: 06/14/2006

9:25 PM MOTION by Ryan, seconded by Sandusky to adjourn to Closed Session. Roll call vote
- all ayes.

ADJOURNMENT

9:25 PM: Meeting adjourned.

Respectfully submitted,

JOY M. WEILER
Township Clerk

/mab